



Embassy of Italy

Wellington

VISA CHECKLIST

MISSION VISA

(SHORT STAY, UNDER 90 DAYS OR LONG STAY, OVER 90 DAYS)

In order to lodge an appointment, applicants are required to attempt to book an appointment using the PRENOT@MI application available on our website.

REQUIREMENTS	CHECK
1 Applicants must be citizens or permanent residents of New Zealand, Tuvalu, Samoa, Tonga, Niue, Cook Islands, Kiribati, and Pitcairn.	
2 Citizens of New Zealand, Tuvalu, Samoa, Tonga, Niue, Cook Islands, Kiribati, and Pitcairn benefit of Visa Waiver and therefore do not need to apply for a visa under 90 days.	

DOCUMENTS	CHECK
1 For short stay: printed and completed Schengen Visa . For long stay: printed and completed National Visa Application Form .	
2 Current passport with at least 3 months' residual validity after the visa expiry date (the passport must have 2 blank pages on which the visa will be affixed).	
3 1 recent passport-size photo. ICAO	
4 Full flight itinerary including border of entry into Italy. WITH Return-trip booking from/to NZ for Schengen Visa Applications (short stay). OR One way travel ticket reservation for National Visa Applications (long stay).	
5 Proof of Payment of the visa processing fee (i.e., screenshot of your bank account). Payment is required by bank transfer. Please note that the amount of the visa processing fee changes from quarter to quarter, details here (please pay amount for National Visa).	
6 Prepaid self-addressed courier envelope with attached "Courier with Signature" label (to be purchased separately). For Rural deliveries please include also a "Rural Delivery label" (also purchased separately).	
6 Travel insurance: minimum coverage of €30,000 for medical reasons, emergency hospital, repatriation expenses including for body remains, valid for all Schengen countries and for the whole duration of the stay in the Schengen area policy (ONLY from European and local NZ insurance companies). (Only for short stay visas i.e. under 90 days)	
7 A valid hotel reservation or other document that states where the applicant will be accommodated duration his/her presence in Italy.	
8 Only for NON-NZ citizens, a copy of their permanent residency visa.	
9 Employment certificate and formal documentation suitable for attesting to the position held.	
10 Mission order and Third Party Note (Note Verbale).	