



Embassy of Italy

Wellington

VISA CHECKLIST

SEAFARER VISA

(SHORT STAY, UNDER 90 DAYS OR LONG STAY, OVER 90 DAYS)

In order to lodge an appointment, applicants are required to attempt to book an appointment using the PRENOT@MI application available on our website.

REQUIREMENTS		CHECK
1	Applicants must be citizens or permanent residents of New Zealand, Tuvalu, Samoa, Tonga, Niue, Cook Islands, Kiribati, and Pitcairn.	
2	Citizens of New Zealand, Tuvalu, Samoa, Tonga, Niue, Cook Islands, Kiribati, and Pitcairn benefit of Visa Waiver and therefore do not need to apply for a visa under 90 days.	

DOCUMENTS		CHECK
1	For short stay: printed and completed Schengen Visa . For long stay: printed and completed National Visa Application Form .	
2	Current passport with at least 3 months' residual validity after the visa expiry date (the passport must have 2 blank pages on which the visa will be affixed).	
3	Valid NZ Residence Permit (for applicants that are not NZ citizens).	
4	1 recent passport-size photo. ICAO	
5	Full flight itinerary including border of entry into Italy. WITH Return-trip booking from/to NZ for Schengen Visa Applications (short stay). OR One way travel ticket reservation for National Visa Applications (long stay).	
6	Employment contract provided by the shipowner, the duration of which fully covers the duration of the requested visa.	
7	Letter countersigned by Capitaneria di Porto (Italian Port Authority) confirming the applicant's dates of stay.	
8	Letter from the shipowner indicating the applicant's role, the period of stay in Italy, the salary, and confirmation that room and board are provided at the shipowner's expense.	
9	Travel insurance (must cover 365 days from the arrival in Italy) with a minimum coverage of 30.000 Euro for emergency medical expenses. OR Alternatively, it can be provided by the shipowner together with a copy of the insurance policy.	
10	Proof of Payment of the visa processing fee (i.e., screenshot of your bank account). Payment is required by bank transfer. Please note that the amount of the visa processing fee changes from quarter to quarter, details here (please pay amount for the required visa).	
11	Prepaid self-addressed courier envelope with attached "Courier with Signature" label (to be purchased separately). For Rural deliveries please include also a "Rural Delivery label" (also purchased separately).	