



Embassy of Italy

Wellington

VISA CHECKLIST

RELIGIOUS VISA

(SHORT STAY, UNDER 90 DAYS OR LONG STAY, OVER 90 DAYS)

In order to lodge an appointment, applicants are required to attempt to book an appointment using the PRENOT@MI application available on our website.

REQUIREMENTS	CHECK
1 Applicants must be citizens or permanent residents of New Zealand, Tuvalu, Samoa, Tonga, Niue, Cook Islands, Kiribati, and Pitcairn.	
2 Citizens of New Zealand, Tuvalu, Samoa, Tonga, Niue, Cook Islands, Kiribati, and Pitcairn benefit of Visa Waiver and therefore do not need to apply for a visa under 90 days.	

DOCUMENTS	CHECK
1 For short stay: printed and completed Schengen Visa . For long stay: printed and completed National Visa Application Form .	
2 Current passport with at least 3 months' residual validity after the visa expiry date (the passport must have 2 blank pages on which the visa will be affixed).	
3 Valid NZ Residence Permit (for applicants that are not NZ citizens).	
4 1 recent passport-size photo. ICAQ	
5 Full flight itinerary including border of entry into Italy. WITH Return-trip booking from/to NZ for Schengen Visa Applications (short stay). OR One way travel ticket reservation for National Visa Applications (long stay).	
6 Adequate documentation regarding the applicant's effective religious qualification, i.e., original letter from your Congregation/Parish in NZ stating your position within the parish and your assignment in Italy.	
7 Adequate and documented assurances regarding the religious nature of the event in which the applicant intends to take part or regarding the activity to be carried out in Italy. The letter from Congregation in Italy should specify the purpose of the trip, the name and address of the organisation where the applicant intends to stay and the length of stay. Such letter should also mention the coverage of all living expenses, including medical assistance (only for long term visas). Specific mention should be made to the fact that, while in Italy, the applicant's personal needs will be met in full by the Congregation. In the case of Catholic applicants, the letter must bear an official seal from the Holy See's competent authorities, Segreteria di Stato Vaticana or Nunziatura Apostolica in NZ.	
8 Travel insurance: minimum coverage of €30,000 for medical reasons, emergency hospital, repatriation expenses including for body remains, valid for all Schengen countries and for the whole duration of the stay in the Schengen area policy (ONLY from European and local NZ insurance companies). OR	

	Letter from your congregation in Italy stating that they will cover all potential health expenses AND/OR Insurance of the congregation and a copy of their insurance policy.	
9	Proof of economic means of support: updated bank statement in the applicant/company name as shown on passport (transactions list of the last 3 months including current month), for the amount please refer to the Directive of the Ministry of Internal Affairs 1.3.2000 Tabella per la Determinazione dei Mezzi di Sussistenza Richiesti per l'Ingresso nel Territorio Nazionale – Ministero degli Affari Esteri e della Cooperazione Internazionale. OR Alternatively, declaration of assumption of responsibility by the religious organization (if all living expenses are not covered by the Italian Congregation).	
10	Proof of payment of the visa processing fee (i.e., screenshot of your bank account). Payment is required by bank transfer. Please note that the amount of the visa processing fee changes from quarter to quarter, details here (please pay amount for the required visa).	
11	Prepaid self-addressed courier envelope with attached “Courier with Signature” label (to be purchased separately). For Rural deliveries please include also a “Rural Delivery label” (also purchased separately).	